



## Missions Office & Fundraising Manager

### **About Missionaries of the Sacred Heart**

Founded in France in 1854, the Society of the Missionaries of the Sacred Heart (MSC) is an international Religious Order whose members are working in 55 countries across all continents. The organisation has 1,700 members worldwide, grouped into 21 Provinces. The Irish Province's 83 members are to be found living and ministering in Ireland and overseas in several different ways, from accompanying people in their joys and struggles at home in Ireland and the UK, to building communities and encouraging social development in areas of poverty in overseas mission projects. The organisation and this role are based in their Cork premises.

To find out more about the MSC visit their website: <https://www.mscomissions.ie/about-us/>

### **About the Role**

The role of the MSC Missions Office & fundraising manager is to contribute to the vision and ideals of the Order by ensuring the organisation achieves stated goals and objectives through the design, administration and implementation of fundraising and promotional campaigns and through the effective management of the day-to-day operations of the MSC Missions Office. This will include the management of existing and developing fundraising streams, staff management, the Missions Office financial management, Health and Safety, IT oversight and development and networking to promote the organisation.

MSC are seeking an experienced people manager who has experience in the management and development of a fundraising office. The successful candidate will have experience in managing and maintaining existing funding relationships as well as the design and implementation of innovative approaches to fundraising. They will have strong people management skills and will be confident managing a multi-functional operation within agreed parameters in relation to finance, staffing, operational standards, and reporting.

### **How to Apply**

This recruitment campaign is being managed exclusively by 2into3 on behalf of MSC. To apply, to discuss further, or to request a copy of the candidate briefing document, please contact Amy Ennis at [amy.ennis@2into3.com](mailto:amy.ennis@2into3.com) or at (086) 792-4696. Please send your CV and a cover letter, in Word doc format only. The closing date for applications is **Friday 2 September**.

